



Fisheries Program Officer - Job Posting

The Ehattesaht Tribe is seeking a Fisheries Program Officer to assist in a variety of fisheries related activities. The full-time Fisheries Program Manager will be responsible for:

- Identifying Ehattesaht fisheries management goals, objectives and strategies;
- Planning, implementing, evaluating Ehattesaht FN's Annual Fisheries Program
- Completing quarterly and annual co-management program activity and financial reports;
- Developing and enforcing Ehattesaht fishing plans;
- Compiling monthly inventory, sales and expense records for the Ehattesaht shellfish farm;
- Conducting annual salmon escapement surveys in cooperation with DFO and NTC staff, and other First Nations;
- Implementing catch reporting program, including: issuing and tracking fishing permits, monitoring landings, and reporting annual catches of members and visitors;
- Collect and compile fisheries data, and prepare and present technical reports;
- Assist with salmon enhancement program;
- Assisting in managing commercial fishing licenses as directed by the Council;
- Organize meetings of membership to address fisheries issues and concerns;
- Developing expertise in fisheries management through participation in training programs;
- Assist in the preparation of development referral response letters
- Maintain and oversee fisheries program equipment ensuring working order
- Maintaining a filing system and records of fisheries correspondence
- Evaluate the success and accuracy of management programs and recommend improvements;
- Implement decisions of the Council of Ha'wiih consistent with direction from the Ehattesaht Council;
- Other duties as directed by the Administrator

Qualifications:

- Minimum of Grade 12 preferred, but not a requirement, other equivalent experience would be an asset.
- Computer literacy familiar with word processing, spreadsheet and internet communications.

Other:

Must have a current driver's license.

Deadline: Submit letter of application and resume no later than November 30, 2017 to:

Ehattesaht First Nation

P.O. Box 59

Zeballos, B.C.

V0P 2A0 or email your resume and cover letter to ehattesaht.office@ehatis.ca, or by fax to 250-761-4156