

Uchucklesaht Tribe Government

Job Description

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| Title | Community Health Nurse |
| Classification | |
| Reports to | Director of Human Services |
| Budget Authority | |
| Number of direct reports | |

Position Summary

The Community Health Nurse is responsible for providing a full range of community-based nursing and public health services to the Uchucklesaht Tribe.

The Community Health Nurse also works closely with other community resources in the provision and coordination of health services to individuals, family groups and the general population.

Key Accountabilities

The Community Health Nurse key accountabilities are:

- Development and provision of a comprehensive health care service (based on the Tribes Wellness Plan) with an emphasis on healthy living, illness prevention, health education, chronic disease management and clinical intervention.
- Manage, plan and deliver public health, primary care and home care programs and services.
- Deliver health education, promotion and preventative services.
- Ensure health care is provided in a culturally safe, relational, reflective and trauma informed Nursing Practice (consistent with the Nuu-Chah-Nulth Nursing Framework).
- Development and maintenance of relationships and community partnerships with health care providers, organizations and agencies in order to help address health issues and enhance health for community members.
- Administer the budget for Health Care services.

Job Duties

- Developing and maintaining positive relationships with the individuals, families, UTG staff and leaders of the community and clarifying Health Services policies and professional requirements when required.
- Delivering community health services in group or individual settings such as the community health facility, home visits and/or community sites.
- Working with individuals, families, groups and the community as active partners to address health issues and foster a self management care approach for chronic conditions.
- Providing information, assistance and referrals to individuals and families to other community health and social services, i.e.: laboratory, physicians, counselling, support groups, etc.

- Ensuring client advocacy and culturally sensitive service provision with other service providers.
- Communicating with physicians, nurse practitioners, optometrists, dentists and hospital authorities or other agencies involved in the care of the UTG's community members on a regular basis and as required.
- Providing screening clinics for chronic diseases and prioritized health education and promotion sessions to individuals and community groups, e.g. Diabetic screening clinics.
- Coordinating and providing services as required including immunization clinics, foot care services, pre- and post-natal clinics, etc.
- Assessing physical and social needs of chronically ill older adults; following up, monitoring and making necessary referrals to the Home and Community Care when necessary.
- Providing overall newborn health assessments, and providing extra support to newborns considered "at risk" and ensuring they receive regular exams by their physicians, etc.
- Providing health education and information to individuals and groups on subjects pertaining to child safety, child care, healthy nutrition, breast feeding, parenting, family planning, elder care, by holding, but not limited to, appropriate regular clinics, group sessions and/or making home visits.
- Providing health education/counseling to community members and their families as required.
- Providing crisis intervention and/or emergency response as required during normal working hours.
- Ensuring client files are kept up to date and are accurate and confidential, ensuring contact sheets and monthly reports are completed. Maintaining health records and data base.
- Completing workplans, budgets and reports as required or requested.
- Coordinating health programs and incentives such as the monthly Elder's cheques.
- Providing oversight and direction on the Patient Travel program.
- Planning, developing and coordinating Community Health related displays, events and programs for example Health Fairs, Pre-natal Programs, etc.
- Planning and coordinating any community events and activities along with other UTG departments and staff.
- Overseeing and monitoring all First Nations Health Authority, Health Benefits Canada and Indigenous and Northern Affairs Canada programs that relate to health care.
- Performs other related duties and tasks as required to meet the on-going needs of the organization.

Operational Requirements

- Willingness and ability to work overtime when required.
- Some travel will be required.
- Ability to maintain confidentiality.
- Maintain a high level of professional appearance, accountability, demeanor and ethics.
- Work in a busy clinic environment with frequent interruptions.

- Successful background checks, including, criminal record check, employment verification, reference checks, and education/credential verification.

Education and Experience Requirements

- Bachelor’s degree in nursing.
- Current practicing registration with the BC College of Nursing Professionals (BCCNP).
- 3 years’ experience in advanced nursing assessment skills with special emphasis on community health care. Experience working in a First Nations community or equivalent organization is preferred.
- Valid Driver’s license.
- Current CPR C certification.
- Knowledge and understanding of First Nation health concerns and issues, and the ability to apply knowledge and skill in the development and implementation of programs to address identified needs.
- Assessment, planning, intervention and evaluation skills.
- Ability to demonstrate conflict resolution skills and assist in crisis situations in a calm manner and the ability to deal with potentially volatile clients.
- Ability to foster trust, acceptance and motivate community members.
- Ability to effectively plan, organize and implement health and/or community programs.
- Ability to teach and facilitate learning.
- Ability to demonstrate initiative, optimism, discretion, tact, diplomacy, dependability and leadership.
- Excellent oral and written communication, interpersonal and organizational skills.
- Superior time management skills, multitasking skills, and the ability to prioritize tasks and meet deadlines with minimal supervision.
- Knowledge of Provincial & Federal Government and other agencies’ regulatory requirements and programs.
- Demonstrated proficiency in Microsoft Office (Word, Excel, Outlook).
- Knowledge of Uchucklesaht Tribes goals and aspirations.
- Knowledge of the unique challenges facing remote communities.
- Familiarity with First Nation organizations and the ability to function in a First Nations culture are important aspects.
- Demonstrated ability and experience in upholding the Uchucklesaht Tribes’ organizational values.

Community Health Nurse

Date

Director of Human Services

Date