

Visitor Facilities Attendant

Reference number: CAP20J-022256-000007

Selection process number: 2020-CAP-CBC-PR-OC-001

Parks Canada - Coastal BC Field Unit, Pacific Rim National Park Reserve
Pacific Rim National Park Reserve of Canada (British Columbia)
GS-BUS-02 - Visitor Facilities Attendant

The intent of this process is to create a qualifying list

\$18.63 to \$20.25 per hour (currently under review)

For further information on the organization, please visit [Parks Canada](#)

Closing date: 26 February 2020 - 23:59, Pacific Time

Who can apply: Persons employed or residing in Ucluelet, BC and within a 220 kilometre radius of Ucluelet, BC within Canadian territory, extending to, amongst others: Campbell River, Lantzville, Nanaimo, Lake Cowichan and Port Renfrew, BC.

Parks Canada Agency considers applications from all individuals who have legal status to work in Canada and does not give preference to Canadian citizens. Please indicate in your application the reason for which you are entitled to work in Canada: Canadian citizenship, permanent resident status or work permit

[Apply online](#)

Important messages

We are committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you need to be accommodated during any phase of the evaluation process, please use the Contact information below to request specialized accommodation. All information received in relation to accommodation will be kept confidential.

[Assessment accommodation](#)

When you apply to this selection process, you are not applying for a specific job, but to an inventory for future vacancies. As positions become available, applicants who meet the qualifications may be contacted for further assessment.

PLEASE NOTE:

- Living accommodations are not provided. You will be required to cover all travel expenses to and from the location of work.

Following are some of the benefits associated with applying on-line.

- Applicants can create a profile and a resume that can be used when applying for other processes without having to recreate a new application each time.
- Applicants can modify their application/resume at any time BEFORE the closing date indicated on the job advertisement.
- Applicants can verify the status of their applications, at any time.
- Applicants can be notified electronically of tests or interviews and results.
- For some jobs, applicants will find important information, namely the job questionnaire and a complete statement of merit criteria that are only available when applying on-line.

To submit an application on-line, please select the button "Apply Online" below.

Persons who are unable to apply on-line can: email it to
pc.rhugbcotierecoastalbcfuhr.pc@canada.ca

Duties

Welcome to Pacific Rim National Park Reserve, where nature is at your back door!
Experience the west coast of Vancouver Island in all its glory!

Do you want to contribute to the protection and enjoyment of Pacific Rim National Park Reserve? We are currently seeking hardworking team members to join the Visitor Experience team at Pacific Rim National Park Reserve, and work to help visitors discover the natural treasures protected and presented by Parks Canada. Pacific Rim National Park Reserve receives over a million visitors every year. We take pride in offering clean facilities for our visitors!

Visitor Facilities Attendant Duties: Cleans and maintains Green Point Campground and Day-Use area buildings, facilities and grounds throughout the Long Beach Unit of the national park reserve. This includes but is not limited to the daily cleaning of; campground washroom and shower facilities, Day-Use area washrooms and outhouses, visitor centres, staff buildings, and other facilities. It also involves interaction with national park reserve visitors to provide basic information and direction, litter picking, performing compliance activities, and emptying of trash receptacles.

Work environment

Parks Canada is a federal government agency responsible for the protection and presentation of Canada's outstanding natural and cultural resources through a system of national parks, national marine conservation areas and national historic sites in all regions of Canada.

Intent of the process

A qualifying list will be established, and may be used to fill similar positions of various tenures (indeterminate, seasonal, temporary, full-time, part-time) and various locations within the Coastal BC Field Unit.

Positions to be filled: Number to be determined

Information you must provide

Your résumé.

In order to be considered, your application must clearly explain how you meet the following (essential qualifications)

EXPERIENCE:

- Experience in providing cleaning services

KNOWLEDGE:

- Knowledge of how to read and follow instructions for the use of cleaning products.

ABILITIES:

- Concern for Safety – Identifying hazardous or potentially hazardous situations and taking appropriate action to maintain a safe environment for self and others.
- Enforcement – Understanding and applying enforcement policies to detect violations of legislation, identify conditions and/ or persons responsible, and take appropriate action.
- Initiative – Dealing with situations and issues proactively and persistently, seizing opportunities that arise.
- Interactive Communication – Listening to others and communicating articulately, fostering open communication (oral).

PERSONAL SUITABILITY:

- Exercises sound judgement.
- Teamwork.

If you possess any of the following, your application must also clearly explain how you meet it (other qualifications)

ADDITIONAL EXPERIENCE:

- Experience in providing cleaning services in a campground, park, commercial or institutional environment

OPERATIONAL REQUIREMENTS:

The position requires the incumbent to:

- Conduct repetitive tasks.
- Stand, bend, stretch and work from ladders.
- Lift supplies, tools and equipment such as buckets and large bags of garbage.
- Dust and wash walls and windows.
- Pick up litter and trash.
- Travel to various outdoor sites with exposure to weather elements.
- Be exposed to noxious odours from cleaning products.
- Be exposed to minor injury when performing cleaning and maintenance activities.
- Occasionally demonstrate tasks to others.
- Wear a Parks Canada uniform and personal protective equipment, and abide by the uniform policy.
- Work/ travel in varied terrain and weather conditions throughout the PRNPR work area.
- Perform certain physical tasks as per job requirements (e.g. lifting up to 20 kg).
- Be exposed to stress when responding to fluctuating, unpredictable priorities.
- Perform NPR compliance activities.
- Willingness to work irregular hours, weekends, overtime, evenings and statutory and provincial/territorial holidays to meet program delivery requirements.

The following will be applied / assessed at a later date (essential for the job)

English essential

[Information on language requirements](#)

Conditions of employment

Reliability Status security clearance - Possession and maintenance of a valid class 5 driver's license

Possession of a valid class 5 Driver's License.

Other information

The Public Service of Canada is committed to building a skilled and diverse workforce that reflects the Canadians we serve. We promote employment equity and encourage you to indicate if you belong to one of the designated groups when you apply.

[Information on employment equity](#)

For tips to navigate the application process step by step, refer to the following site:
<https://www.youtube.com/watch?v=0GW7P3g9hhI>.

Parks Canada is committed to the principles of diversity and employment equity under the Employment Equity Act, and strives to ensure that our workforce reflects the diverse nature of Canadian society. We encourage women, Aboriginal peoples, persons with disabilities and members of a visible minority group to self-identify in their application.

Please submit your completed application, including all of the above-mentioned documentation. Failure to do so may result in your application being rejected.

The Parks Canada Agency is established as a separate employer in the Federal Public Service under the Financial Administration Act. Persons appointed to the Agency continue to be part of the Public Service. The Parks Canada Agency operates under its own human resources framework outside of the Public Service Employment Act and in line with values of fairness, competence and respect, and its operating principles.

In accordance with paragraph 8(2)(a) of the Privacy Act, information or material, whether provided directly by the candidate or otherwise obtained by the selection board, used during the selection process for the purpose of assessing a candidate may be used as part of the selection review and recourse processes. Such relevant information may be provided to third parties, such as other candidates or their representatives, who have a legitimate reason to be aware of that information.

Tips for applicants:

- Please provide complete and thorough details of your education and experience.
- Do not assume that the screening board has any previous knowledge of your background, qualifications, or work history. You must be specific and provide concrete examples/details for each Experience element, as applications will be screened only on the information provided.
- Failure to provide sufficient information may result in your application being screened out of the competition.

Persons are entitled to participate in the appointment process in the official language of their choice.

Travel cost for individuals who are not Federal Public Servants will not be covered.

You must meet all essential qualifications in order to be appointed to the position. Other qualifications may be a deciding factor in choosing the person to be appointed. Some

essential and other qualifications will be assessed through your application. It is your responsibility to provide appropriate examples that illustrate how you meet each qualification. Failing to do so could result in your application being rejected.

We thank all those who apply. Only those selected for further consideration will be contacted.

Contact information

Lauren Gauthier, Visitor Services Team Leader
lauren.gauthier@canada.ca

Apply online

Date modified:

2019-12-17