



Uchucklesaht Tribe

## Uchucklesaht Tribe Government Elections 2019

### Nomination Package

This package contains all of the relevant forms and information to become a candidate in the election for the Uchucklesaht Tribe Government to be held on November 16, 2019.

Please review the instructions, complete the relevant forms, and submit your completed package to the Chief Electoral Officer at the Uchucklesaht Tribe Administrative Offices.

A handwritten signature in black ink, appearing to read "Kit Spence". The signature is written in a cursive, flowing style with a large initial "K".

Chief Electoral Officer



Uchucklesaht Tribe

# Uchucklesaht Tribe Government Elections 2019

## Nomination Package

This package contains all of the documents that a Candidate will require to participate in the election for the Uchucklesaht Tribe.

If you want to be a candidate you must:

- 1.) Get someone who is an eligible voter<sup>1</sup> to nominate you by completing a **Nomination Form** (a copy of which is included in this package) and submitting it to the Chief Electoral Officer before 1:00 p.m. on October 1, 2019, or in person at the Nomination Meeting on October 2, 2019, in the Cedar Hall at The Thunderbird, 5201 Argyle St, Port Alberni.
- 2.) Ensure that the person nominating you completes a **Voter Declaration Form** (a copy of which is included in this package).
- 3.) Have someone who is an eligible voter second your nomination at the Nomination Meeting on October 2, 2019.
- 4.) Complete an **Acceptance of Candidacy Form** (a copy of which is included in this package)
- 5.) Complete a **Declaration of Eligibility as a Candidate** form (a copy of which is included in this package) for the relevant office and have it duly Notarized.
- 6.) Get a **Criminal Record Check** from the Port Alberni RCMP. The check must be completed and the results submitted to the Chief Electoral Officer by October 9, 2019. No candidates will be approved unless they have completed a Criminal Record Check. You do not have to wait until you have been nominated to start the process for a Criminal Record check. Do this as soon as possible to ensure that your candidacy can be approved.
- 7.) Provide a Nomination Deposit of \$100 to the Chief Electoral Officer before October 2, 2019. This deposit will be refunded if the candidate receives 15% or more of the total vote.
- 8.) Provide a head and shoulders photograph (preferably in electronic format.)
- 9.) **You can file the Nomination Forms at the Uchucklesaht Administration offices** at The Thunderbird, 5201 Argyle St, Port Alberni.

If you have any questions contact the Chief Electoral Officer by email at [UTG\\_CEO@shaw.ca](mailto:UTG_CEO@shaw.ca) or by telephone at (250) 881-0142.

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<sup>1</sup> An eligible voter is defined in the Uchucklesaht tribe Government Elections Act UTS 35/2014 as an Uchucklesaht citizen who is or will be 16 years old on the general voting day (November 16, 2019). Check the Voters List posted in the Uchucklesaht Tribe Government administration offices to determine if a person is an eligible voter.



# Uchucklesaht Tribe Government Elections 2019

Uchucklesaht Tribe

## Nomination Instructions

Any eligible voter, pursuant to the Uchucklesaht Tribe Government Elections Act UTS 35/2014 (the Act), may nominate candidates for the position of Chief Councillor, Councillor-at-Large, or Family Councillor. You may only nominate one person for any one of these offices and you may only nominate a candidate for Family Councillor for the family to which you belong and for which you have declared yourself to be a member.

In order to nominate a person to be a candidate for any office, you must complete a **Nomination Form** that sets out your name, your Citizenship Number or Date of Birth, your address, the name of the person who you wish to nominate, and the office for which you are nominating that person.

You must also complete and have witnessed a **Voter Declaration Form** that includes your name, address and date of birth, and a statement that you are a member of the appropriate family, and that you have not nominated any other candidates for that particular office.

A nomination form and voter declaration form are required for each office that you are nominating a candidate for.

Forms are available from the Uchucklesaht Tribe Administrative Office at The Thunderbird, 5201 Argyle St, Port Alberni during regular office hours and are included in this package.

The Chief Electoral Officer must receive nominations no later than 1:00 p.m. on October 1, 2019. Nominations may be deposited at the Uchucklesaht Tribe Administration Offices at The Thunderbird, 5201 Argyle St, Port Alberni or may be submitted, in person, at the Nomination Meeting to be held on:

**October 2 from 5:00 p.m. to 7:00 p.m.**

**at the**

**Cedar Room of the Thunderbird, 5201 Argyle St, Port Alberni**

Nominations are not valid unless they have been seconded by an eligible voter at the Nomination Meeting.

For further information you may contact the Chief Electoral Officer for the Uchucklesaht Tribe Government by email at [UTG\\_CEO@shaw.ca](mailto:UTG_CEO@shaw.ca) or by telephone at (250) 881-0142



# Uchucklesaht Tribe Government Elections 2019

**Uchucklesaht Tribe**

## **Nomination Form**

I, \_\_\_\_\_  
(Voter Name)

Citizenship # or Date of Birth \_\_\_\_\_

Family Affiliation \_\_\_\_\_

Residing at:

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

### **Nominate:**

\_\_\_\_\_  
(Name of Nominee)

For the office of: \_\_\_\_\_  
(\*Insert relevant office, Chief Councillor, Councillor-at-Large, or Family Councillor)

\_\_\_\_\_  
(Signature of Voter)

\_\_\_\_\_  
(Name of Witness)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Witness)

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Office Use Only – The information below will be completed by the Electoral Officer at the Nomination Meeting.

Seconded by: \_\_\_\_\_  
(Name) (Signature)

Citizenship Number or Birth Date: \_\_\_\_\_



# Uchucklesaht Tribe Government Elections 2019

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## Voter Declaration Form

I, \_\_\_\_\_ Citizenship # or Date of Birth \_\_\_\_\_  
(Voter Name)

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code \_\_\_\_\_

### DO SWEAR AND DECLARE:

1. As of the date of the election, I am or will be at least 16 years of age;
2. I am an Uchucklesaht citizen pursuant to the provisions of the Uchucklesaht Tribe Government Citizenship Act UTS 35/2014;
3. That I am a declared member of the \_\_\_\_\_ family

I have freely, of my own will, and with the full understanding of the nomination process completed a nomination form for \_\_\_\_\_.  
(Name of Nominee)

for the office of \_\_\_\_\_  
(\*Insert relevant office, Chief Councillor, Councillor-at-Large, or Family Councillor)

4. I have not nominated or seconded the nomination for any other candidate for this office.

\_\_\_\_\_  
Signature of Voter

\_\_\_\_\_  
Date

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### Declaration of Witness

I, \_\_\_\_\_ did personally witness the above declared voter  
(Name of Witness) sign this **Voter Declaration.**

\_\_\_\_\_  
(Signature of Witness)

\_\_\_\_\_  
Date

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone #: \_( ) \_\_\_\_\_ - \_\_\_\_\_



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# Uchucklesaht Tribe Government Elections 2019

## Acceptance of Candidacy

I, \_\_\_\_\_, Citizenship No. \_\_\_\_\_ and  
resident of \_\_\_\_\_, hereby accept the nomination as  
candidate in the election for \_\_\_\_\_

(\*Insert relevant office, Chief Councillor, Councillor-at-Large, or Family Councillor)

\_\_\_\_\_  
Signature

Witness Name: \_\_\_\_\_

Witness signature: \_\_\_\_\_

Date: \_\_\_\_\_



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## Uchucklesaht Tribe Government Elections 2019

### Declaration of Eligibility as a Candidate

Attached are two forms that candidates must complete to be eligible to present themselves as a candidate for this election.

- One form is for Chief Councillor
- One form is for Family Councillor or for Councillor at Large

Please choose the form for the office that you are seeking and complete that form and submit it to the Chief Electoral Officer along with all of the other required documentation.



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# Uchucklesaht Tribe Government Elections 2019

## Declaration of Eligibility as a Candidate for Chief Councillor

I, \_\_\_\_\_

(Candidate Name)

Residing at:

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code \_\_\_\_\_

### DO SWEAR AND DECLARE:

5. As of the date of the election, I am or will be at least 25 years of age;
6. I am an Uchucklesaht citizen pursuant to the provisions of the Uchucklesaht Tribe Government Citizenship Act UTS 10/2011;
7. I have not been convicted of an indictable offense pursuant to the Criminal Code (Canada), (Candidates will be required to provide a current criminal record check.)
8. I am not otherwise excluded from candidacy by provisions of the Uchucklesaht Tribe Government Elections Act UTS 35/2014. (Relevant section attached.)

SWORN BEFORE ME in the \_\_\_\_\_  
of \_\_\_\_\_, in the  
Province of British Columbia, this  
\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Justice of the Peace, Notary Public,  
Commissioner of Oaths, etc.



## **PART 4 - NOMINATIONS AND CANDIDATE QUALIFICATIONS**

### **Qualifications of candidates**

**4.1** (a) Subject to this Act,

(i) a Uchucklesaht citizen who is at least 25 years of age may be nominated to run as a candidate for the office of chief councillor, and

(ii) a Uchucklesaht citizen who is at least 19 years of age may be nominated to run as a candidate for any other elected office.

(b) A Uchucklesaht citizen may not be a candidate in an election if that person

(i) is not, or will not be, at least 25 or 19 years of age on the general voting day for that election in accordance with subsection (a),

(ii) is an electoral officer for that election,

(iii) is a nominee for another elected office in that election,

(iv) is an undischarged bankrupt,

(v) is suffering from a medical or psychological condition, including dependency on drugs or alcohol, that a medical practitioner in writing concludes would render that person likely to be incapable of performing the duties or exercising the powers of the elected office, or

(vi) has been convicted of an indictable offence as referred to in the Criminal Code (Canada).



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# Uchucklesaht Tribe Government Elections 2019

## Declaration of Eligibility as a Candidate for Councillor-at-Large or Family Councillor

I, \_\_\_\_\_

(Candidate Name)

Residing at:

\_\_\_\_\_  
\_\_\_\_\_

### DO SWEAR AND DECLARE:

- 9. As of the date of the election, I am or will be at least 19 years of age;
- 10. I am an Uchucklesaht citizen pursuant to the provisions of the Uchucklesaht Tribe Government Citizenship Act UTS 10/2011;
- 11. I have not been convicted of an indictable offense pursuant to the Criminal Code (Canada), (Candidates will be required to provide a current criminal record check.)
- 12. I am not otherwise excluded from candidacy by provisions of the Uchucklesaht Tribe Government Elections Act UTS 35/2014. (Relevant section attached.)

SWORN BEFORE ME in the \_\_\_\_\_  
of \_\_\_\_\_, in the  
Province of British Columbia, this  
\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Justice of the Peace, Notary Public,  
Commissioner of Oaths, etc.

## **PART 4 - NOMINATIONS AND CANDIDATE QUALIFICATIONS**

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(b) A Uchucklesaht citizen may not be a candidate in an election if that person

(i) is not, or will not be, at least 25 or 19 years of age on the general voting day for that election in accordance with subsection (a),

(ii) is an electoral officer for that election,

(iii) is a nominee for another elected office in that election,

(iv) is an undischarged bankrupt,

(v) is suffering from a medical or psychological condition, including dependency on drugs or alcohol, that a medical practitioner in writing concludes would render that person likely to be incapable of performing the duties or exercising the powers of the elected office, or

(vi) has been convicted of an indictable offence as referred to in the Criminal Code (Canada).



# Uchucklesaht Tribe Government Elections 2019

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## Criminal Record Check

Section 4.1 of the Uchucklesaht Tribe Government Elections Act UTS 35/2014 (the Act) establishes the Qualifications of Candidates and states:

- 4.1 (b) A Uchucklesaht citizen may not be a candidate in an election if that person (vi) has been convicted of an indictable offence as referred to in the Criminal Code (Canada)

Candidates will be required to complete a Declaration of Eligibility as a Candidate for the office for which she or he wishes to be a candidate. This declaration includes a declaration that they have not been convicted of an indictable offence.

The Chief Electoral Officer (CEO) is empowered to "... use all means reasonably necessary to ensure that elections are conducted fairly..." (Section 3.7(b) of the Act) and "...may... require the nominee to provide...such relevant documents ...as the chief electoral officer considers necessary or advisable..." (Section 4.7 (b) (i) of the Act).

In order to ensure the fair conduct of the election and to ensure transparency in the elections process, the CEO will require that all candidates provide a current criminal record check.

Forms for these checks are available from the RCMP and prospective candidate are urged to contact the Port Alberni RCMP as soon as possible to complete the criminal record check. **There is no requirement for a "vulnerable sector" check, just a simple Criminal Record check.**

Prospective candidate are reminded of the following important dates:

- September 16, 2019** – Notice of Election – Nomination packages available
- October 1, 2019** – 1:00 p.m. Deadline for submissions of nominations to the CEO
- October 2, 2019** – 5:00 Nomination meeting. Nominations may be made in person at the meeting and all nominations must be seconded at the meeting.
- October 9, 2019** – last day for nominated candidates to submit their **Acceptance of Candidacy** to the CEO
- October 12, 2019** – Deadline for the CEO to approve nominations

**This means that the CEO must have received a completed criminal record check for any prospective candidate prior to October 9, 2019 or the nomination will not be approved. There will be NO EXCEPTIONS.**