

# Director of Operations Annual Report



**2023-2024**

**The Thunderbird Rentals:** We have many rentals & applications that come in and it is quite rare that one does come up but when they do, we do post immediately and go through a through reference check process.



Feel free to apply—you can find a copy at [www.uchucklesaht.ca](http://www.uchucklesaht.ca) and send to me for review at **Carla.Halvorsen@uchucklesaht.ca**

I continue to ensure the lease preparations and building management that includes following up with the maintenance of the buildings and units, as well as complaint/issue management as they arise within the building to keep up with the peace and safety.

I work close with our maintenance and cleaning departments, computer techs, administration and locksmiths to ensure the cleanliness of the building, regular maintenance is getting done and security in the building is running smoothly. I am currently working with our IT team to get live cameras/monitoring in place for the village so that we are able to react in a more timely manner to possible emergencies.

**Village Rentals & Hotel Unit Rentals:** This year we had the Six Plex undergoing some extensive renovations so that we may increase the capacity and so this whole rental building will not be available to anyone, including the contractors since late May 2023. This will mean that any other available rentals were very limited and were used for UTG staff and contractors. **The six plex conversion into a 14-Plex should be done sometime in the late spring/early summer of 2024.**

**The Wellness Center (Renamed: Našuk maḥṭii)** will be furnished sometime within the next month. Once that is all completed, we can finally have staff stop in down there and hold various UTG events/workshops in 2024. I will be organizing monthly visits for both myself and the maintenance/cleaning team.

**The Nucii Building Rentals and Administration:** These buildings are very busy with various events/bookings and our team is keeping up with this work. I've completed the Liability Paperwork for the newly renovated **Nucii Carving Room** and so we hope to finally hold some sessions for those interested in learning use of the various tools/equipment soon. **The sign in/out of the Nucii Carving area will be at the main Nucii Human Services Reception Area sometime in the late spring of 2024.**

**The Nucii Gym & Multipurpose Room** is available for rent and also able to be used for free for cultural events/practices for membership. You can book your rental or use by emailing a request to [Lysa.Ray@uchucklesaht.ca](mailto:Lysa.Ray@uchucklesaht.ca).

**The Nucii Field has plans for rental housing in the future**—townhouses and apartments and the lands department will take the lead on this developing this portion. Our housing and rental areas will be growing again.

**Nucii BC Hydro Box**—working on getting that box located out front of our main offices there wrapped. This is the picture, created by UTG Artist Matthew Titian that will eventually be installed on that hydro box. Wrap Agreement in place and working with the Sign Works company to get this done.





**Uchucklesaht Tribe Wills and Estates Program & Policy: Is in the early stages of development and materials are to first be approved by the UTG Government.**

Section 1.5.1 of the Treaty states that federal and provincial laws apply to Uchucklesaht citizens unless they conflict with Uchucklesaht law. Uchucklesaht does not have recognized law-making authority over matters related to wills, estate administration, and succession and provincial law will apply.

Uchucklesaht law enacted under the Treaty applies under certain circumstances. **For example, section 7.1 of the Uchucklesaht *Land Act*, which contains prohibitions on who may own an estate in fee simple to Uchucklesaht titled lands and must follow the regulation of The Wills & Estates Succession Act.**

Uchucklesaht can **assist enrollees with their Wills and Estates through the Wills and Estates Program that was created.** Except for highly intricate wills and specialized estate planning requirements you can get assistance creating your Will through the Uchucklesaht Tribe Law Clerk.

The Uchucklesaht Tribe will also create the **Uchucklesaht Tribe Will Storage Facility** with the goal of ensuring that all citizens and their spouses—who are at least 16 years of age (each a "willmaker") have the means to safely store their original wills with Uchucklesaht, ensuring the original will's location is known and kept secure.

**Once the documents have been approved, then there will be a Wills & Estates Workshop to assist and provide all of the information.**

**Citizenship & Enrollment/IRA and Commissioner of Oaths:** I also manage the Register for Citizenship and Enrollment and **am certified as an IRA to issue and register for status cards**, so we get these registrations and transfers done at the same time.



Please feel free to reach out in order to get the short term 5 year status card CIS or the 10 year SCIS status card done up through setting up an appointment through me at **Carla.halvorsen@uchucklesaht.ca**

**Note: Commissioner of Oaths—I can witness and sign off on any important documents related to Uchucklesaht business and status cards.**

Our Citizenship & Enrolment Committee consists of (Elder: Cheryl Cottrell, Councillor: Thomas Rush, and the Registrar: Carla Halvorsen) Uchucklesaht has a total of **314** Citizens/Enrollees as of **March 23, 2024**.

Once your application has been approved, you are then added to the Uchucklesaht Tribe Citizenship and Enrolment Register and you are given a Citizenship & Enrolment Number, as long as you meet our requirements (example: cannot belong to two different tribes in Canada at the same time - transfers take a little longer)

Finally, accepted applicants are sent a Citizenship & Enrolment Certificate which is signed off by me and I keep you updated as to the status of your status number eligibility and progress.

**Verification Letters**—are also available through me if you need these— I sign off on these as the Citizenship and Enrollment Registrar.

We have had members working in the USA who have requested these, as well as members who regularly cross the CAN/US Border and find these letter are helpful. What they do is confirm your registry within the nation, your address, status number and date of birth.



## Youth Treaty Simulation JUNE 2024:

Christina and I are working with the Gordon Foundation on a 2 or 3 day Uchucklesaht Youth Treaty Simulation to occur near the end of June—we hope at the Wellness Center.

There would be around 3-4 groups (15-20 participants)

Participants experience the realities of negotiating and implementing part of a Modern Treaty or Self-Government Agreement, or the implementation of historic treaties in the context of current events. **They play roles in mock negotiations, networking, being an advisor and creating proposals.**

**Elections 2023:** Worked with Chief Electoral Officer Kit Spence leading up to elections assisting in providing him information necessary to create the election materials and posted notices for him.

**UTG/RCMP Update:** Working with the RCMP on getting the updated monthly reports completed for UTG but also work on getting the Community Consultative Group work going on setting out our priorities in an updated Letter of Expectation regarding what priorities we need the **RCMP to focus on regarding services for our nation.**

**Specific Claims**—Specific claims deal with past wrongs against First Nations—I am working with Michelle Ellison and her researchers throughout the year to find as much information/history documentation as possible related to the various Specific Claims Uchucklesaht has open and ready to file. **We are preparing the specific claim with respect to *Hii'na?is* on Hucuktlis (Henderson) Lake. In our records Uchucklesaht elder, Ella Jackson, identified this spot as Hini:?is, “end of the lake,” and stated that it was “a fall fishing encampment” and “sockeye spawn in the creek.” If you have any information regarding this area, then we are interested in interviewing you so that we can add more to make this specific claim stronger.**

**Local UTG Artists** - I collect UTG artwork from our own first nation artists (example: carvings, grass work/weaving, cedar work/weaving, bead work and leather work) We use these to gift our special guests and also as UTG door prizes. If you are an artist and have some work, please reach out to me at

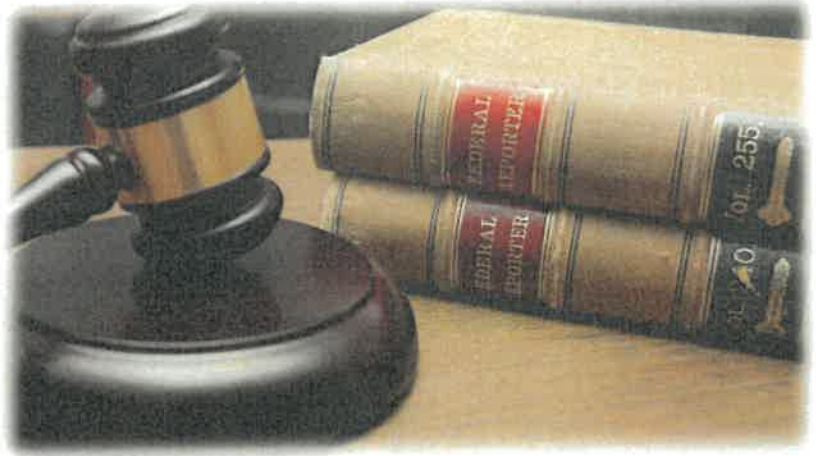
[Carla.halvorsen@uchucklesaht.ca](mailto:Carla.halvorsen@uchucklesaht.ca)



## **Laws & Regulations:**

I must ensure that our laws and regulations are public, posted and membership and council have easy access to them.

**Uchucklesaht Tribe now has in place a total of 72 Laws and 40 Regulations.**



Assist as Law Clerk for any **Administrative Decision Reviews** and procedures.

**Executive and Legislative Meetings:** Organize the annual and regular meetings - Executive work full time and attend various meetings but they have two regular Executive Meetings per month as well. Legislative Council meet less often - around 4-5 times per year when dealing with Budget or Audit. Ensure rules of procedure followed and complete all minutes and provided to the auditors annually.

**Work with the RCMP regularly** to ensure that UTG nation and membership needs are met and concerns are addressed.

**Peoples Assemblies:** Organize the two regular meetings throughout the year - one focused on the Audit and then the next is focused on the Budget and annual reports/updates are also provided by the various departments. The first Peoples Assembly of 2024 will be via ZOOM Webinar and also in person at the Nucii Multi-purpose Room.

I assisted the 5 Year Economic Development Group in 2023 with Uchucklesaht Members to put forward all of their various ideas to incorporate into the report. David McCormick presented the final report at one of the last Peoples Assemblies..